

# Joint Insolvency Examination Board

Forename/Given name \_\_\_\_\_  
 Maiden name \_\_\_\_\_  
 Surname/Family name \_\_\_\_\_  
 Date of birth \_\_\_\_\_

ICAEW registration number 

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Examination dates 3, 4 and 5 November 2008

Closing date for applications **18 September 2008**.  
 Late applications are **NOT** accepted.

Please select the papers you wish to sit:

Liquidations  **Fees:** Two or Three papers £670  
 Mon pm One paper £335

Receiverships  Payments to accompany the application form must be submitted to the relevant body at the  
 Tues am address overleaf.

Personal  A candidate who withdraws from the examination before the issue of the admission letter will  
 Wed am be entitled, on demand, to a refund of the admission fee, less an administrative charge of £55. Refunds for candidates who withdraw after that time, or are absent from the examination, will be granted (less the administrative charge of £55) only on receipt of medical evidence, which must be submitted within 28 days of the examination.

Examination Centre 1<sup>st</sup> Choice  2<sup>nd</sup> Choice

**Centre codes**

01 Edinburgh	02 Glasgow	03 Belfast	05 London	10 Birmingham
15 Manchester	20 Leeds	25 Bristol	35 Southampton	45 Cardiff
60 Newcastle	75 Plymouth	80 Norwich	90 Nottingham	95 Specials*

Address for examination correspondence	Name of current employer	
	Address	

Telephone contact: \_\_\_\_\_ Email address: \_\_\_\_\_

Please tick whether you wish to sit the examination set under the law of: Scotland  England and Wales   
 Note: You may sit the examination under the appropriate law at any of the centres.

Professional Body or Department through which applying (please tick): \_\_\_\_\_ Membership number within that body (if applicable) 

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The Institute of Chartered Accountants in England and Wales <input type="checkbox"/> The Institute of Chartered Accountants Ireland <input type="checkbox"/> The Institute of Chartered Accountants of Scotland <input type="checkbox"/> Department of Economic Development (Northern Ireland) <input type="checkbox"/> The Association of Chartered Certified Accountants <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Insolvency Practitioners Association <input type="checkbox"/> The Law Society <input type="checkbox"/> The Law Society of Scotland <input type="checkbox"/> The Law Society of Ireland <input type="checkbox"/> Department for Business, Enterprise & Regulatory Reform <input type="checkbox"/>
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\*If as a result of a disability you will need special arrangements during the examinations, you must contact the JIEB and be able to provide appropriate evidence to support your claim by the closing date. Telephone: +44 (0) 1908 248388

Declaration: I hereby declare that the information on this application is correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Please turn over...

The Institute of Chartered Accountants in England & Wales  
Metropolitan House  
321 Avebury Boulevard  
Central Milton Keynes  
MK9 2FZ

The Institute of Chartered Accountants of Scotland  
CA House  
Haymarket Yards  
EDINBURGH  
EH12 5BH

The Institute of Chartered Accountants in Ireland  
Chartered Accountants House  
83 Pembroke Road  
Dublin 4  
Eire

The Law Society  
Ipsley Court  
Berrington Close  
Redditch  
Worcs  
B98 0TD

The Law Society of Scotland  
26 Drumsheugh Gardens  
Edinburgh  
EH3 7YR

The Law Society of Northern Ireland  
Law Society House  
98 Victoria Street  
BELFAST  
BT1 3JZ

Insolvency Practitioners' Association  
Valiant House,  
4-10 Heneage Lane  
LONDON  
EC3A 5DQ.

Association of Chartered Certified Accountants  
Professional Standards  
2 Central Quay  
89 Hydepark Street  
Glasgow  
G3 8BW

\* The Authorisation Officer  
Department of Economic Development  
Insolvency Service  
Fermanagh House  
Ormeau Avenue  
BELFAST  
BT2 8NJ

\*\* Department for Business Enterprise & Regulatory Reform  
Insolvency Practitioners Unit  
Fifth Floor West  
Ladywood House  
45-46 Stephenson Street  
BIRMINGHAM  
B2 4UZ

\* Applicants applying through the Department of Economic Development should sign the self certification below:

I certify that subject to passing this examination, it is my intention to make an application to the Department of Economic Development for authorisation to act as an Insolvency Practitioner. I have read and understand the Department of Economic Development form IA1 – “Application for Authorisation to Act as an Insolvency Practitioner”, together with the leaflet “Guidance Notes for Persons Seeking Authorisation to Act as an Insolvency Practitioner.” I further certify that subject only to passing this examination I am able to satisfy the Secretary of State [or within two years will be able to satisfy the Secretary of State] that I meet the additional requirements with regard to education and practical training and experience. I understand that the Department of Economic Development will only grant my application if it appears to the Department that I am a fit and proper person to act as an Insolvency Practitioner.

Signed \_\_\_\_\_

Date \_\_\_\_\_

\*\* Applicants applying through the Department for Business, Enterprise & Regulatory Reform should sign the self certification below:

I certify that subject to passing this examination, it is my intention to make an application to the Secretary of State for authorisation to act as an Insolvency Practitioner. I have read and understand Department of Trade and Industry form IA1 – “Application for Authorisation to Act as an Insolvency Practitioner”, together with the leaflet “Guidance Notes for Persons Seeking Authorisation to Act as an Insolvency Practitioner.” I further certify that subject only to passing this examination I am able to satisfy the Secretary of State [or within two years will be able to satisfy the Secretary of State] that I meet the additional requirements with regard to education and practical training and experience. I understand that the Secretary of State will only grant my application if it appears to him that I am a fit and proper person to act as an Insolvency Practitioner.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Data Protection Act 1998:** The information supplied by each applicant will be used to arrange the examination sitting, despatching of results and for the issuing of certificates. Examination results will be published in a pass and referral list, and on the website of R3([www.r3.org.uk](http://www.r3.org.uk)), who will also be forwarded with contact details for arranging the certificate ceremony.

